

*Guidelines for the Creation of the*  
**Internal Quality Assurance Cell (IQAC)**  
**and Submission of Annual Quality Assurance Report (AQAR) by**  
**Accredited Institutions**  
*(For Affiliated/Constituent Colleges)*

(Revised on 20<sup>th</sup> February, 2020)



## राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

### **NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, **Bengaluru - 560 072** India

# NAAC

## VISION

*To make quality the defining element of higher education in India through a combination of self and external quality evaluation, promotion and sustenance initiatives.*

## MISSION

- ☞ To arrange for periodic assessment and accreditation of institutions of higher education or units thereof, or specific academic programmes or projects;*
- ☞ To stimulate the academic environment for promotion of quality of teaching-learning and research in higher education institutions;*
- ☞ To encourage self-evaluation, accountability, autonomy and innovations in higher education;*
- ☞ To undertake quality-related research studies, consultancy and training programmes, and*
- ☞ To collaborate with other stakeholders of higher education for quality evaluation, promotion and sustenance.*

## Value Framework

To promote the following core values among the HEIs of the country:

- Contributing to National Development*
- Fostering Global Competencies among Students*
- Inculcating a Value System among Students*

- *Promoting the Use of Technology*
- *Quest for Excellence*

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**Internal Quality Assurance Cell (IQAC)**  
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(Revised on 26<sup>th</sup> September, 2019)



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*Published by:*

**The Director**

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**The Annual Quality Assurance Report (AQAR) of the IQAC**  
***(For Affiliated/Constituent Colleges)***

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, June 1, 2017 to May 31, 2018)*

**Part – A**

**Data of the Institution**

*(data may be captured from IIQA)*

1. Name of the Institution            Rangachahi College, Majuli
  - Name of the Head of the institution :    Dr. Nava Kumar Gam
  - Designation:    Principal
  - Does the institution function from own campus: Yes
  - Phone no./Alternate phone no.:
  - Mobile no.: 8638794040/9401112660
  - Registered e-mail: rangachahicollege1983@gmail.com
  - Alternate e-mail :
  - Address        : Rangachahi College,PO.Garmur Satra,Majuli
  - City/Town     : Majuli
  - State/UT      : Assam
  - Pin Code      : 785104

## 2. Institutional status:

- Affiliated / Constituent: Affiliated
- Type of Institution: Co-education/Men/Women---- Co-education
- Location : Rural/Semi-urban/Urban: -----Rural
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing (please specify)  
2(F) &12(B)
- Name of the Affiliating University: Dibrugarh University
- Name of the IQAC Co-ordinator : Dr. Arbind Kumar Choudhary
- Phone no. : 7004151639

Alternate phone no.9435514875

- Mobile: 7004151639/9435514875
- IQAC e-mail address: rangachahicollege1983@gmail.com
- Alternate Email address: rangachahicollege1983@gmail.com

## 3. Website address:

Web-link of the AQAR: (Previous Academic Year):

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

## 4. Whether Academic Calendar prepared during the year? Yes

Yes/No....., if yes, whether it is uploaded in the Institutional website:

Weblink: [www.rangachahicollege.com](http://www.rangachahicollege.com)

## 5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 <sup>st</sup>	C+	62.00	2004	from: to: 2009

2 <sup>nd</sup>	B+	2.30	2017	From: April 2017 to: May 2022
3 <sup>rd</sup>				from: to:
4 <sup>th</sup>				from: to:
5 <sup>th</sup>				from: to:

6. Date of Establishment of IQAC: 03/03/2003

7. Internal Quality Assurance System 2017-18

7.1 Quality initiatives by IQAC during the year for promoting quality culture			
Sl No.	Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
1	Smart Village	29 <sup>th</sup> June 2017 11.a.m to 2.0p.m	43
2	Academic	18 <sup>th</sup> August 11.15a.m to 2p.m	23
3	Silver Jubilee Celebration	26 <sup>th</sup> January 2018 10a.m to 1.30p.m	196
4	Silver Jubilee Celebration	26 <sup>th</sup> January 1.30p.m to 4.30p.m	51
5	Silver Jubilee Celebration	27 <sup>th</sup> January 9a.m to 11p.m	20
6	Seminar Session	27 <sup>th</sup> January 12p.m to 4p.m	239
7	Book Inauguration	28 <sup>th</sup> January 9a.m to 12p.m	87
8	Smart Village	8 <sup>th</sup> February 1p.m to 3p.m	21

9	International Mother Language Day	21st February 12p.m to 2p.m	55
10	General Meeting	22 <sup>nd</sup> February 11a.m to 3p.m	128
11	Meeting for NEC Sponsored Seminar	22 <sup>nd</sup> February 3p.m to 4.30p.m	19
12	National Seminar	7 <sup>th</sup> March 1p.m to 3p.m	21
13	Women Cell	8 <sup>th</sup> March 1p.m to 2 p.m	05
14	Academic	26 <sup>th</sup> March 12.45p.m to 2.45p.m	16
15	National Seminar	20 <sup>th</sup> April 11a.m to 4.p.m	49
16	National Seminar	21st April 10a.m to 3p.m	61

***Note: Some Quality Assurance initiatives of the institution are:***

***(Indicative list)***

- *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*
- *Academic Administrative Audit (AAA) conducted and its follow up action*
- *Participation in NIRF*
- *ISO Certification*
- *NBA etc.*
- *Any other Quality Audit*

**8. Provide the list of funds by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
<b>College</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

\*upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year:

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes/No      Yes

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?    Yes                      No    Nil

If yes, mention the amount:

Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

\*Academic

\*Natural Awareness

\*Celebration of Events

\* Social Awakening Programs

\*Interaction with Reputed Scholars

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Academic	Completion of Syllabus on time

14. Whether the AQAR was placed before statutory body?    Yes /No: Yes

Name of the Statutory body: Governing Body      Date of meeting(s): 19/04/2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: Yes

Date: April 20 & 21, 2017

16. Whether institutional data submitted to AISHE: Yes/No: Yes

Year: 2018

Date of Submission: April(Uploaded)

17. Does the Institution have Management Information System?

Yes Yes No

If yes, give a brief description and a list of modules currently operational.  
(Maximum 500 words)

#### Management Information System

The G.B is the brain of the institution that forms a committee comprising all sections of the society excluding a president and secretary. The IQAC has been formed and designed from time to time to keep it updated with the latest norms of the NAAC. The IQAC that has been chaired by the principal consists a number of the Sub-Committees. There have been a number of Sub-Committees that have been headed and run by the senior teachers of the college. The Women Cell looks after the problems of the girl students while The NSS awakens the society through meetings ,dialogues and various such programs. The Museum Cell looks after the utensils of the museum. All Sub-Committees that operate their activities and keep its record works under the guidance of the IQAC has been chaired by the Head of the Institution and the problems raised in the meeting have been placed in The G.B for discussion and final decision. The final decision of The G.B becomes mandatory to abide by it for the greater future of the institution and the students as well. The president of The Governing Body visits the institution and are always in consultation with the employees. The IQAC under his guidance seeks feedback from various stake holders and discusses with teachers in the open meeting. It is said that change is the eternal law. As a result this cycle of activity runs wild with the passage of time.

## Part-B

<b>CRITERION I – CURRICULAR ASPECTS</b>					
<b>1.1 Curriculum Planning and Implementation</b>					
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words					
<p>Shri Ghana Kanta Nath, the president of the G.B, deals all activities with utmost care and sincerity. Being president he discusses with the principal and directs the faculties for its implementation as per guidelines of the University. It is the duty of The Board of Studies of The University of Dibrugarh to make curriculum planning and issue instruction to the college authority to implement it effectively within the fixed framework . The CBCS course that has been found logical and scholarly gives the learners to abide by their choices so far various subjects are concerned. The monitoring of the classes , timely distribution of the syllabus, magazines and reference books and , above all, the guidance of Shri Ghana Kanta Nath, the president of the G.B are the part and parcel of this running education system. They try their best to implement the entire process on time . The unit tests , seminar presentations, home assignments , and technological devices are the leading factors that have been monitored closely with care .</p> <p>The Academic Calendar has been framed by the Board of Studies of the University but implemented by the affiliated colleges on its behest. The Academic Calendar has been framed for the colleges for the better educational scenario. Rangachahi College has made an independent academic calendar within the purview the University prescribed academic calendar that has been unanimously abided by the college family to run the classes and the other academic and social activities on time. The affiliated college is not allowed to make its own Academic Calendar separately.</p>					
1.1.2 Certificate/ Diploma Courses introduced during the Academic year					
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development	
Nil	Nil	Nil	Nil	Nil	
<b>1.2 Academic Flexibility</b>					
1.2.1 New programmes/courses introduced during the Academic year					
Programme with Code	Date of Introduction	Course with Code	Date of Introduction		
Nil	Nil	Nil	Nil		
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.					
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG

BA	UG	Nil	2018	UG	Nil
Already adopted (mention the year) 2018					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
	Certificate	Diploma Courses			
No of Students	Nil	Nil			
<b>1.3 Curriculum Enrichment</b>					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses	Date of introduction	Number of students enrolled			
Nil					
1.3.2 Field Projects / Internships under taken during the year					
Project/Programme Title		No. of students enrolled for Field Projects / Internships			
Nil					
<b>1.4 Feedback System</b>					
1.4.1 Whether structured feedback received from all the stakeholders.					
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents	
Yes	Yes	No	Yes	No	
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)					
<p>FEED BACK</p> <p>The IQAC conducts the feed back process and collects the distributed questionnaires from the students. The students' opinion has later been discussed in the academic council among the faculties. The feed back is the only process through which the students express their views about the faculties, the employees and ,above all, administration. The students' consent and written comments are openly discussed that become the pillar of progress for the next session. Perfection is the eternal process. Sometimes teachers are required, sometimes extra classes are required and sometimes some facilities are required. The feed back is the continuous process for innovation ,creation and new vision. The sports facilities have also been made available as per requirement of the Students Union. The Students Union is at liberty to open their mouths for the sake of the essential documents related with books or sports.</p> <p>The feed back process has been initiated and discussed under the guidance of the Head of the Institution. All stake holders have to join the meeting and give their precious advices for the over all academic development. Shri Amulya Chand Borah, Academic Co-ordinator ,looks after this program in the absence of the principal.</p>					

<b>CRITERION II -TEACHING-LEARNING AND EVALUATION</b>						
<b>2.1 Student Enrolment and Profile</b>						
<b>2.1. 1 Demand Ratio during the year</b>						
Name of the Programme	Number of seats available	Number of applications received	Students Enrolled			
<b>TDCI(BA)</b>	<b>150</b>	<b>150</b>	<b>150</b>			
<b>TDCI (BSc)</b>	<b>50</b>	<b>13</b>	<b>13</b>			
2.2.1. Student - Full time teacher ratio (current year data)						
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses	
2018	482	Nil	20	Nil	Nil	
<b>2.3 Teaching - Learning Process</b>						
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)						
Number of teachers on roll	Number of teachers using ICT ( <i>LMS, e-Resources</i> )	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used	
5	5	18	01	01		
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)						
<p>The students have been monitored in this college through several ways. The President of the GB, principal, academic coordinator and all faculties take initiative in this perspective. The President of the G.B. of Rangachahi college keeps a vigil eyes on the overall activities of the teachers and the students .The Students Union reports to the Head of the Institution and pays special attention. The Women Cell pays special attention for the girl students and tries to quench their thrust as soon as possible. Shri Amulya Chand Bora,the Academic Co-ordinator, looks after the classes and conducts the unit test on time as per instruction of the Dibrugarh University. The teachers are asked to keep their vigil</p>						

eyes on the students and manage the things they are in need of it. Examination is conducted as per the guidelines of the university. It is mandatory to use the college dresses and identity cards in the college premise. The principal looks after the entire scenario to make the students conscious, confident and examination oriented. But the direct conversation with the parents helps the college authority in maintaining college rules without any conflict.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
<b>517</b>	<b>20</b>	<b>25:1</b>

## 2.4 Teacher Profile and Quality

### 2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions
20	20	Nil

### 2.4.2 Honours and recognitions received by teachers

*(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )*

<i>Year of award</i>	<i>Name of full time teachers receiving awards from state level, national level, international level</i>	<i>Designation</i>
<i>Nil</i>		

## 2.5 Evaluation Process and Reforms

### 2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination
<b>CBCS</b>		<b>2018</b>	<b>Nov</b>

### 2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Evaluation is the continuous process that brings to light merits and demerits with the passage of time. The Unit Tests have been conducted twice and Home Assignments are given to the students for verification and evaluation. The result of the Unit Test has been pasted on the blackboard for judging the examinees in how watermark they are? It is shown to the students to avoid confusion on one hand and awareness on the other. Apart from regular class routines they have been encouraged to join various activities like group presentations, singing and dancing programs and cultural programs from time to time

**2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)**

The syllabus/academic calendar has been distributed among the teachers and the students prior to the academic session. It is the duty of the Academic Co-ordinator to prepare the syllabus and it is the duty of the head of the department to allot and distribute between the departmental fellows. The meeting of the concerned development is held to discuss the syllabus and a website from where anyone can download it without hurdles? In the age of information and technology most of the teachers and the students have mobiles with them and the syllabus is almost vanished.

**2.6 Student Performance and Learning Outcomes**

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink) [www.rangachahicollege.com](http://www.rangachahicollege.com)

The students and the teachers are bound to see the course complete within the academic framework. The teachers have to pay special attention for those who are absent. The absent students should not be the victims of the existing pattern of education. The teachers manage special classes for them who fail to understand the topics. The learning. Most of them belong to uneducated family and pay little attention to education. The scholarship facilities provide them the golden opportunity to complete the course. The ample proof of it in this college.

**2.6.2 Pass percentage of students**

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in the final year examination
	CBCSB.A	122	
	BSc	42	

**2.7 Student Satisfaction Survey**

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

## Students Satisfaction Survey

Students Satisfaction Survey is the part and parcel of the learning process that keeps the students not only conscious but also the teaching and non-teaching staff.

The IQAC conducts the feedback process and collects the distributed questionnaires from the students. The students' opinion has later been discussed in the academy through which the students express their views about the faculties, the employees and, above all, administration. The students' consent and written comments are taken into consideration. Perfection is the eternal process. Sometimes teachers are required, sometimes extra classes are required and sometimes some facilities are required. The feedback has been used to improve the sports facilities have also been made available as per requirement of the Students Union. The Students Union is at liberty to open their mouths for the sake of improvement.

The feedback process has been initiated and discussed under the guidance of the Head of the Institution. All stakeholders have to join the meeting and Amulya Chand Borah, Academic Co-ordinator, looks after this program in the absence of the principal.

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 Resource Mobilization for Research

#### 3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned
Major projects			
Minor Projects			
Interdisciplinary Projects			
Industry sponsored Projects			
Projects sponsored by the University/ College			
Students Research Projects (other than compulsory by the College)			

International Projects			
Any other(Specify)			
Total		0	

### 3.2 Innovation Ecosystem

#### 3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.
<b>NEC Sponsored National Seminar on Cashless Economy</b>	<b>IQAC</b>

#### 3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award
<b>Universal Ambassador of Peace from Poetry</b>	Arbind Kumar Choudhary	Universal Peace Embassy, Geneva	2017

#### 3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name

Name of the Start-up	Nature of Start-up

### 3.3 Research Publications and Awards

#### 3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
Nil	Nil	Nil

#### 3.3.2 Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	No. of Ph.Ds
Nil	

#### 3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication
National	English History Economics Sociology	

		04 03 01 03	
International	Nil	Nil	

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No.
English	Majuli : The Vatican City of Assam

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Cit

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index
Poetic Iridescence of Teresinka Pereira,	A.K.Choudhary	Recent Researches in Social Sciences & Humanities, Issue.4, p.6-8, Haridwar.	2017	

ICT	Halflongbar	Teachers Unity	2018	

### 3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self

### 3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	
Attended Seminars/ Workshops	01	5	
Presented papers		04	
Resource Persons	02		

### 3.4 Extension Activities

#### 3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/N

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers <b>co-ordinated</b> such activities
Awareness Program	NSS	<b>06</b>
Witch Hunt Program	Women Cell	<b>09</b>
Awareness Program	NSS	<b>07</b>
Awareness Program		
Awareness Program	Scout&Guide	<b>06</b>
Awareness Program		

Note-Detailed Programs are uploaded.

#### 3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies
Nil	<b>Nil</b>	<b>Nil</b>

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, A			
Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers <b>coordinated</b> such
Swachh Bharat	NSS	Swachh Bharat	07
<b>3.5 Collaborations</b>			
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year Melbourne University			
Nature of Activity		Participant	Source of financial support
Social Study		<b>48</b>	Melborne Unity
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year			
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To) participant
Nil	Nil		
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year			
Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
Melborne Unity	2018	Social Service	<b>50</b>
Melborne Unity			2018
<b>CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES</b>			
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year			
Budget allocated for infrastructure augmentation		Budget utilized for infrastructure development	
4.1.2 Details of augmentation in infrastructure facilities during the year			
Facilities		Existing	Newly added
Campus area		38 Bigha	Nil

Class rooms	17	Nil
Laboratories	01	Nil
Seminar Halls	01	Nil
Classrooms with LCD facilities	01	Nil
Classrooms with Wi-Fi/ LAN	01	Nil
Seminar halls with ICT facilities	01	Nil
Video Centre	01	Nil
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	31	05
Value of the equipment purchased during the year (Rs. in Lakhs)	3,10,000	21000
Others		

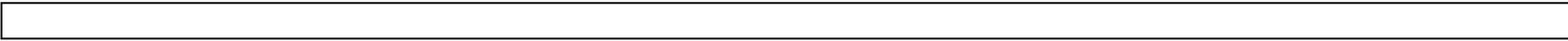
#### 4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS }

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12073	26,36,867	37	50,000	12110	26,86,867
Reference Books	2269	47,8968.0	nil	nil	2269	47,8968
e-Books						
Journals	10	5200	00	00	10	5200
e-Journals						
Digital Database						
CD & Video	50	2000	10	550	60	2550
Library automation						
Weeding (Hard & Soft)						
Others (specify)						



<b>4.3 IT Infrastructure</b>									
4.3.1 Technology Upgradation (overall)									
	Total Computer s	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	17	01	Yes		01	5	Each-01	5	
Added	0								
Total	17	01			01	5	Each-01	5	
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
..... MBPS /GBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility					Provide the link of the videos and media centre and recording facility				
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the teacher		Name of the module			Platform on which module is developed		Date of launching e - content		
<b>4.4 Maintenance of Campus Infrastructure</b>									
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year									
Assigned budget on academic facilities		Expenditure incurred on maintenance of academic facilities			Assigned budget on physical facilities		Expenditure incurred on maintenance of physical facilities		
100000		90000							

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (*maximum 500 words*) (information to be available in institutional Website, provide link)

The college that lies in the middle of this river junction Majuli privileges not only the teaching and non-teaching employees but also the students and the local guardians for the sound academic health in the college premise. The interaction with the learned academicians thrills the students for the fixed goal in life. While continuous discussion with the parents and the Alumni keeps a vigil eyes on all the activities of the students and the teachers as well. The cultural program promotes the intensity of their imagination while participation in various social awareness programs helps the students in making them the bonafied citizens of India in the days to come. The computer and project facilities force the students to keep pace with modern technical devices while reference books and journals help them to be the great academicians for the sound health of the society. The constant guide of the teachers help them to proceed towards their goals and prepare them with innovative vision and creative thought. The extra classes facilitate those students who fail to give their presence due to unavoidable reasons?

The Sub-Committees organize various programs to fire their creative imaginations. The poems recitation, quiz competitions and various other organized programs help them to flourish their personality to its utmost degrees with the passage of time.

The sports facilities ----volley ball, football, badminton, spear throwing, running ,boxing and various others have been provided both for the boys and girl students with this view to have expertise in them. The playground, auditorium and conference hall provide them the golden opportunity to flourish.

The Welfare Fund of the college facilitates all the employees – teaching and non-teaching staffs to take a loan up to five lakhs in emergency with immediate demand. The loan has been given the same day it is required by any member of the college family. The Welfare Fund has been proved fruitful on the eve of the income tax payments or other requirements in emergency.

The preferences have been given to those students who have shown out standing performance in their concerned fields? Sometimes health check up privilege has been organized for the sound health of the students.

## **CRITERION V - STUDENT SUPPORT AND PROGRESSION**

### **5.1 Student Support**

5.1.1 Scholarships and Financial Support						
		Name /Title of the scheme	Number of students	Amount in Rupees		
Financial support from institution						
Financial support from other sources						
a) National		Govt of India	All	Not Known		
b) International		Nil				
Note: The scholarship amount is credited against accounts of all the students through National Scholarships Portal that vary from one class to another. The Principal is only the nominating authority about the students to the scholarship authority. Hence the college has no record of the given scholarships.						
5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,						
Name of the capability enhancement scheme		Date of implementation	Number of students enrolled	Agencies involved		
IQAC(Uploaded)		June	71	GB		
5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year						
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed	
2018	Career Counseling	09	09	11	5	
5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year						
Total grievances received		No. of grievances redressed	Average number of days for grievance redressal			
04		04	10			
<b>5.2 Student Progression</b>						

5.2.1 Details of campus placement during the year					
On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
Nil					
5.2.2 Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2018	18		English,Sociology,Assamese,Pol.Science,Education		M.A
5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)					
Items		No. of Students selected/qualifying		Registration number/roll number for the exam	
NET					
SET					
SLET					
GATE					
GMAT					
CAT					
GRE					
TOFEL					
Civil Services					
State Government Services					
Any Other		19			
5.2.4 Sports and cultural activities / competitions organised at the institution level during the year					

Activity	Level	Participants
Debate	District	106

### 5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
Nil	Nil	Nil	Nil	Nil		

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

#### Students Union & Role

The Students Union consists a number of boys related with various branches. The president of the Students Union pays a special attention while the secretary deals with all matters in consultation with magazine secretary, game secretary, culture secretary and various others. Felicitation with new comers is the primary job on one hand and it raises various problems related with the students on the other.

### 5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

The members of the Alumni Association who have been found dedicated to the development of the college family organizes meeting with the Head of the institution and the co-ordinator of the IQAC as well. The Alumni is one of the pillars of the academic environment. The gathering of the Alumni and conversation with the students in general and the girl students in particular plants the germs of self- confidence, conscience and ,above all, patience among the learners. To talk about the academic matters is the prime

purpose of this association. It is also the prime purpose to advise the concerned authority for the better future of the students in the days to come. Sometimes they suggest the students how to face and flourish happily in this age of cut-throat competition. As a matter of fact they play the role of the guardians for the students. The Alumni associates with the president of The G.B, Principal of the college, all co-ordinators, Heads and all faculties and makes a bridge of harmony, peace and prosperity on this river locked island of Assam. Occasionally they help the institute financially.

The members of the Alumni supports morally, philosophically and educationally to its utmost degrees.

5.3.2 No. of ~~registered~~ enrolled Alumni: **331**

5.3.3 Alumni contribution during the year (in Rupees) : **Nil**

5.3.4 Meetings/activities organized by Alumni Association : **03**

## **CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 Institutional Vision and Leadership**

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Rangachahi College that lies in the middle of this river locked island Majuli deals primarily with various stake holders ,discusses all facets and takes suggestive measures to run the college smoothly. The most distinctive feature the college adopts in to to is the focus on educational atmosphere with consultation of the alumni in general and the guardians in particular. The regular consultation with the parents and alumni controls the students under discipline automatically. The alumni gives suggestive measures for the better educational environment from time to time. The consultation of the teachers with the parents creates a homely relation between the teachers and the students without any hurdles. The next priority the authority adopts is to keep the college campus free from pollutions. Plantation adds additional charms that keeps natural scenes not only beautiful but also pollution free. The needy patients get the help of the medicinal plants free of cost that serves the purpose of the society. The regular practice of the cultural programs makes the students perfect in the concerned field. The students have already exhibited cultural programs in Rajasthan and have stolen the heart of spectators. The singing, dancing and expertise in various musical instruments of the artist students win the heart of Tom, Dick and Harry here, there and everywhere.

The conducive atmosphere has been created for all those students who wish to take part in various games? The football, volleyball, spear throwing, running and many others have been organized for the welfare of the students. The prime purpose is to motivate the students towards the sports world.

The authority tries his best to make the students technologically acquainted with computers, projects and various other technical devices on one hand and keeps them acquainted with various materials used long ago by the fore-fathers preserved in the museum. The museum that brings to light the connection between the old and young generation enlightens the learners with the passage of time. The priority the college adopts is the focus on the girl students and keeps the focus on the vigil eyes around the surrounding activities of the girls. The Women Cell takes initiative and keeps its vigil eyes on the girl students in the college premise.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial:

The Governing Body visits the college and checks all the academic and finance related documents from time to time and suggests for betterment where ever required. All matters are discussed in the meeting of the Governing Body. All members who belong to various categories go pros and cons and discuss in detail. The President of the Governing Body tries his best to take unanimous decision in the open meeting. The IQAC and

all Sub-Committees that operate their activities and keep its record works under the guidance of the IQAC has been chaired by the Head of the Institution and the problems raised in the meeting have been placed in The G.B for discussion and final decision. The final decision of The G.B becomes mandatory to abide by it for the greater future of the institution and the students as well. The president of The Governing Body visits the institution and are always in consultation with the employees. The IQAC under his guidance seeks feedback from various stake holders and discusses with teachers in the open meeting. It is said that change is the eternal law. As a result this cycle of activity runs wild with the passage of time.

## 6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each): Quality improvement is the continuous process that requires observation, application of innovative approach, expertise in computerization and various other technical devices for drastic change with the passage of time. Timely unit test, completion of syllabus, sporting, debating and discipline are the part and parcel of life that makes life fruitful in the days to come. News paper reading, consultation with reference books, going through syllabus and maximum uses of library add additional charms in quality improvement.

❖ Curriculum Development

**Curriculum** :- The college is affiliated to Dibrugarh University where curriculum has been made by the Board of Studies of Dibrugarh University. The college has nothing to do in this perspective.

It is only the duty of the college authority to go through the classes taken and the syllabus completed during the stipulated framework of time and period. In the beginning of the academic session the problems related with curriculum have been amicably discussed regarding availability of the books and appointment of teachers .

❖ Teaching and Learning

The faculties have been found committed to the welfare of the students. They go through their attendance and pressurize them for their active participations in all social and academic activities. The teachers are personally acquainted with their parents. As a result it is very easy to handle them favourably for the academic classes.

It is the duty of the faculties to complete the syllabus on time so that they can easily prepare themselves for the final examination. The Departmental library has become fruitful for the students. The college library is open for all.

❖ Examination and Evaluation

❖ Research and Development

❖ Library, ICT and Physical Infrastructure / Instrumentation

The college library that owns more than thirteen thousand books and journals remains always open from 9 A.M to 5 P.M for the sake of the students , the teachers and the other learning scholars. All are entitled not only to borrow the books with the prior permission of the concerned authority but also to go through books and journals in the reading room. Computer facility is available for them to search or explore the intensity of wisdom within a moment. Reference and text books are available for their studies. Projector has been added to thrill the learners to its utmost degrees.

❖ Human Resource Management

❖ Industry Interaction / Collaboration

❖ Admission of Students

The IQAC has already formed the Admission Committee for the admission in the TDC I. It is mandatory to have an admission form for the seeking student. They will have to fill up the forms and submit the office with all required documents within the fixed time allotted by committee. Since the college lies in a rural tribal area where the average students have been found less academic and more oriented for livelihood? Generally majority of them are admitted. Hence the marks criteria is not applicable here. They are admitted without paying fees that have been carried away by the Govt. of Assam.



6.2.2 : Implementation of e-governance in areas of operations:

❖ Planning and Development

❖ Administration

❖ Finance and Accounts

❖ Student Admission and Support

❖ Examination

**6.3 Faculty Empowerment Strategies**

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year			
Title of the professional development programme		Number of teachers who attended	Date and Duration (from – to)
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):			
Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
6.3.5 Welfare schemes for			
Teaching		Welfare Fund	
Non teaching		Welfare Fund	
Students		Scholarships	
<b>6.4 Financial Management and Resource Mobilization</b>			
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)			
<p>The institution consists both internal and external audits in consultation with the experts. However the G.B appoints a team of the experts at the end of the financial year. After going through all documents they verify and prepare a report and submit this report to the G.B for discussion and analysis.</p> <p>The external audit that has been done by the Govt appointed auditors takes time for long. Sometimes it takes a year or more than that as per the order of The Govt of Assam. As a result the external audit is always delayed while internal audit is regular ,punctual and timely implemented.</p>			
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)			
Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.		Purpose
6.4.2 Total corpus fund generated			

## 6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

6.5.3 Development programmes for support staff (at least three)

6.5.4 Post Accreditation initiative(s) (mention at least three)

### 6.5.5

- a. Submission of Data for AISHE portal : (Yes /No)
- b. Participation in NIRF : (Yes /No)
- c. ISO Certification : (Yes /No)
- d. NBA or any other quality audit : (Yes /No)

6.5.6 Number of Quality Initiatives undertaken during the year 2017--18

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to--- ---)	Number of participants
	Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries	
2017	Smart Village	29 <sup>th</sup> June 2017 11.a.m to 2.0p.m	43	
2017	Academic	18 <sup>th</sup> August 11.15a.m to 2p.m	23	

2018	Silver Jubilee Celebration	26 <sup>th</sup> January 2018 10a.m to 1.30p.m	196
2018	Silver Jubilee Celebration	26 <sup>th</sup> January 1.30p.m to 4.30p.m	51
2018	Silver Jubilee Celebration	27 <sup>th</sup> January 9a.m to 11p.m	20
2018	Seminar Session	27 <sup>th</sup> January 12p.m to 4p.m	239
2018	Book Inauguration	28 <sup>th</sup> January 9a.m to 12p.m	87
2018	Smart Village	8 <sup>th</sup> February 1p.m to 3p.m	21
	International Mother	21st February	55

	Language 2018Day	12p.m to 2p.m	
2018	General Meeting	22 <sup>nd</sup> February 11a.m to 3p.m	128
2018	Meeting for NEC Sponsored Seminar	22 <sup>nd</sup> February 3p.m to 4.30p.m	19
2018	National Seminar	7 <sup>th</sup> March 1p.m to 3p.m	21
2018	Women Cell	8 <sup>th</sup> March 1p.m to 2 p.m	05
2018	Academic	26 <sup>th</sup> March 12.45p.m to 2.45p.m	16
2018	National Seminar	20 <sup>th</sup> April 11a.m to 4.p.m	49
2018	National Seminar	21st April 2018	61

		10a.m to 3p.m	

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
Witch Hunt Awareness	4Hrs	42	21

Note-Uploaded Program

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:  
Percentage of power requirement of the College met by the renewable energy sources

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities		
Provision for lift		
Ramp/ Rails		
Braille Software/facilities		
Rest Rooms		
Scribes for examination		
Special skill development for differently abled students		
Any other similar facility		

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of	Number of	Date and	Name of the	Issues	Number of participating
------	-----------	-----------	----------	-------------	--------	-------------------------

	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community	duration of the initiative	initiative	addressed	students and staff
<b>7.1.5 Human Values and Professional Ethics</b>						
Code of conduct (handbooks) for various stakeholders						
Title		Date of Publication		Follow up (maximum 100 words each)		
<b>7.1.6 Activities conducted for promotion of universal Values and Ethics</b>						
Activity		Duration (from-----to-----)		Number of participants		
<b>Several Meetings</b>		<b>1.15P.M to 3.30P.M</b>		<b>45</b>		
<b>7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)</b>						
<b>Plantation Cleanliness Removal of Plastic/Polythene bags Awareness Program</b>						
Observation of Environment Day						
<b>7.2 Best Practices</b>						
Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link						
<p><b>Environmental Consciousness</b></p> <p>The prime purpose behind the environmental consciousness is to make the learners acquainted with ins and outs of nature in general and ecological order in particular . Ecological order has become a burning tension across the globe irrespective of rich or poor country they belong to . The sound health of nature will be most fruitful for all living beings on this strife –stricken earth . The prime purpose is to make the learners eco- friendly , lover of nature and to make friends of all living and non –living natural objects .The</p>						

people are addicted to the existing rules and traditions rather than the creative trends . They prefer present to future in their daily routines. It is our utmost goal to accept nature as the bread and butter giver to all living beings in general and human beings in particular . To mould the masses towards innovative groves is not a child's play for a scholar . However we have tried our best to motivate and guide the common herd for the better future of the races next to succeed . The labours, working classes people or rustic people have been found ignorant so far these things are concerned . As a result we have tried our best to motivate them in the proper direction and observe that our target is going to be implemented sooner or later . The friendly relation with these rustic people encourages them to abide by this novel vision for the better future of the society in spite of the immoral wind blowing all around the globe .

The IQAC proposed tour of Jaipur, Puskar, Ajmer, Agra, Mathura and Vrindavan was warmly accepted not only by the Students' Union but also by the G.B. Dozens of students visited various cultural, historical and valuable museums there in Jaipur, Ajmer, Pusker, Agra, Mathura and Vrindavan.

### **7.3 Institutional Distinctiveness**

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust  
Provide the weblink of the institution in not more than 500 words

Rangachahi College ,Majuli that lies in the middle of this river junction Majuli has been progressing day by day under the guidance of the learned and creative principal of the college. The creating of museum, regular practice of yoga, celebration of local, national and international events, interaction with reputed scholars, tour of various places,promotion of various cultural activities, song and dance programs, construction of new building ,rosy environment ,purchase of books and other technical devices ,computerization and its promotion of application, sound academic environment, interaction with society and alumni association , Botanical Garden and good academic good are the prime features of this institution. The various social awakening programs ,sport facilities, debate competition, annual college week, annual news bulletin, promotion for publication and ,above all, moral and social support to the brilliant students earn the good credit of the society and the guardians as well. The

museum quenches the thrust of all those learners who wish to have a glimpse of old utensels, pots and various materials used long ago by our forefathers. The IQAC proposed construction was warmly accepted in the Governing Body. As a result that building came in to existence. The G.B always stands by the genuine proposal of the IQAC and tries its best to implement sooner or later as and when finance allows to do so.

Since college is situated in a remote flood affected and tribal dominated area at Majuli ,the river locked island Where Majulians have to sail against the natural calamities and have to stand with courage ,confidence and perseverance. The college has been appreciated tremendously by all the sections of the society.

**8. Future Plans of action for next academic year (500 words)**

Tour & Construction of New Building,

*Name Dr. Arbind Kumar Choudhary*

*Name Dr. Nava Kumar Gam*

  
*Signature of the Coordinator, IQAC*  
**Coordinator  
IQAC  
Rangachahi College**

  
*Signature of the Chairperson, IQAC*  
**Principal  
Rangachahi College  
Majuli**

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**Abbreviations:**

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

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For Communication with NAAC

**The Director**

**National Assessment and Accreditation Council (NAAC)**

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